



Have you been convicted of a felony within the last 7 years?  No  Yes  
 (Conviction will not necessarily disqualify applicant from employment.)

If yes, please explain: \_\_\_\_\_

**PREVIOUS EMPLOYMENT HISTORY**

Starting with your present employment, please list below your work experience. Include ALL positions for the past 10 years.

<i>Date Employed</i>	<i>Name &amp; Address of Employer</i>	<i>Name of Supervisor</i>	<i>Position/Salary</i>	<i>Reason for Leaving</i>
<i>From - To</i>				

**EDUCATION**

	<i>Elementary</i>	<i>High School</i>	<i>College/University</i>	<i>Graduate/Professional</i>
<i>School Name</i>				
<i>(Circle) Years Completed</i>	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
<i>Diploma/Degree</i>				
<i>Describe Courses of Study:</i>				

Honors received: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

State any additional information you believe may be helpful to us in considering your application:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REFERENCES**

Give name, address, and telephone number of three references who are NOT related to you and are not previous employers

<i>Name</i>	<i>Address</i>	<i>Occupation</i>	<i>Telephone</i>

**APPLICANT'S STATEMENTS**

*Under Maryland law an employer may not require or demand any applicant for employment or prospective employment or any employee to submit to or to take a polygraph, lie detector or similar test or examination as a condition of employment or continued employment. Any employer who violates this provision is guilty of a misdemeanor and subject to a fine not to exceed \$100.*

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the company.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

*All applications will be kept on file for one year. If a position becomes available, applications on file will be reviewed automatically. Applications are examined periodically; expired applications will be removed and discarded. If you update your application during the year, the one-year period begins again on the date of the update.*

AN EQUAL OPPORTUNITY EMPLOYER  
M/F/V/H

**REFERENCE RELEASE**

I give permission to release any information to Calvert Manor Healthcare Center regarding my record and character and release all present and past employers, references, and all persons from any damage because of furnishing reference information.

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Signature of Applicant

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Date

